



Dear Friends of P.S. 40:

On behalf of our public elementary school, P.S. 40 of Manhattan, we are seeking donations for our Annual Auction, the PTA's largest fundraiser of the year.

Your generous donation will be auctioned off at a catered event on **April 11, 2019** and in our 9th annual online auction. All proceeds directly benefit the 700 children attending P.S. 40, grades Pre-K through 5, who live in the Gramercy Park, Union Square, Flatiron, Stuyvesant Town and Peter Cooper Village Neighborhoods.

Our auction provides critical funding to offset school budget cuts, as well as to enhance many vital aspects of our children's education. Our PTA uses these funds to provide teaching assistants in classrooms, professional development for our teachers, chess instruction, library books, computer upgrades, musical instruments and additional programming in the arts.

To donate, please fill out the form that accompanies this letter. Please complete all the information clearly so that we may best represent your donation in our online catalog and thank you properly afterwards. Along with your donation form, please mail your merchandise, gift certificates, tickets or vouchers along with any promotional materials to: P.S. 40 Auction, P.S. 40, 320 East 20th Street, New York, NY 10003. Your donation form and gift certificates/vouchers can also be emailed to ps40auction@gmail.com.

The P.S. 40 PTA of Manhattan is a not-for-profit 501(c)(3) organization (#13-3864766) and all donations are tax deductible as provided by law. Donors who contribute by March 21, 2019 are guaranteed to have their company name listed in our digital auction catalog, which is accessible by the 500 families at our school and shared with friends and neighbors from our entire community

The P.S. 40 community greatly appreciates your contribution. For further information, please do not hesitate to contact the auction chairs at ps40auction@gmail.com.

Sincerely,

P.S. 40 PTA of Manhattan