

P.S. 40 VOLUNTEERING AT-A-GLANCE*

HOW WILL YOU SPEND YOUR 4 FOR 40?

We ask every P.S. 40 parent to volunteer a minimum of **4 hours** (or more!) of their time to ensure the success of all the programs, committees, events, and activities that benefit our children’s education and build our. Plus there’s a lot in it for you (and your child!), too:

- Get to know the school and its teachers, staff, kids, environment
- Get to know other families and make new friends
- Actively participate in your child’s education
- Keep all the enriching and fun activities going—many are 100% reliant on parent leadership

TYPES OF VOLUNTEER OPPORTUNITIES

	ONGOING	BIG BANG	SCHEDULED EVENTS
Description	Volunteer shifts as needed throughout the school year	Event-based opportunities where there is a specific preparation and execution timeline, typically over a several-week or several-month period	Point-in-time activities or events that require a small amount of time that you can sign up for in advance
Good for someone who	<ul style="list-style-type: none"> • Wants to be in the school regularly • Wants to interact with kids and teachers • Has the schedule flexibility to commit to a recurring shift 	<ul style="list-style-type: none"> • Wants to be part of executing a major event or fundraiser • Has creative, project management, or solicitation skills • Wants the flexibility to contribute remotely and on own schedule (for the most part) 	<ul style="list-style-type: none"> • Has a busy schedule, but would still like to get involved from time-to-time • Wants to interact with kids and teachers



SCHEDULE OF VOLUNTEER OPPORTUNITIES

	September - December	January - March	April - June
ONGOING Programs & Committees	<div style="text-align: center;"> <p>Class Parents Buddy Program Hospitality Helpers Fund for 40 Library Volunteers Lost & Found Parents as Reading Partners <i>Life@40</i> Newsletter Photocopies/Printing P.S. 40 School Store Wellness Committee Yearbook Committee</p> <p>←—————→</p> </div>		
BIG BANG Events & Committees	Fright Night Scholastic Book Fair	Sports Night Kid's Auction Party Annual Auction Scholastic Book Fair	Art Exhibit Golf Outing
SCHEDULED Events & Fundraisers	Back-to-School Bash (PNO) Family Socials Photo Days Trivia Night (PNO) Toy Drive	Food Drive Jump Rope for Heart SoulCycle (PNO)	Comedy Night (PNO)

Most programs, events committees, and activities need a chairperson or chairpersons, the people who organize and run the events, as well as a chairperson-in-training, someone who will eventually takeover the duties. If you are interested in becoming a chairperson or a chairperson-in-training, please email the existing chair(s).

*More detailed descriptions of these committees, activities, and events can also be found on ps40.org under the PTA tab and in our Hospitality Brochure, which was emailed to all parents. Copies of the Hospitality Brochure and Volunteering At-A-Glance are also available at the school store.

ONGOING

Class Parents

Help organize events for your teacher, disseminate information regarding school functions, organize the class auction project, and coordinate parent participation.

Contact: Angie Fellers (ps4Oangie@gmail.com), Dara Cohen (ps4Odara@gmail.com), Meredith Acierno (ps4Omeredith@gmail.com)

Buddy Program

We pair current families with incoming families to help welcome them, show them the ropes, and answer any questions. Volunteers help to reach out to new families and enlist existing families.

Contact: Rosanne Olken (ps4Orosanne@gmail.com)

Community Outreach

Volunteers help with our annual gift and food drives by organizing drives and packing up donated items.

Contact: Rosanne Olken (ps4Orosanne@gmail.com)

Hospitality Helpers

Reach out to P.S. 40-owned and local food businesses to ask for donations and/or discounts for our various events, such as Fright Night, Sports Night, hospitality mornings and evenings, etc.

Contact: ps4Opta@gmail.com

Fund for 40

The Fund for 40 needs help with administration, fundraising, and creativity to communicate the needs for PTA funds and how they are expended.

Contact: Angie Fellers (ps4Oangie@gmail.com)

Library Volunteers

Help reshelv, repair, cover, and process books in the library.

Contact: Rose Newnham (ps4Orose@gmail.com)

Lost & Found

Help keep the lost and found area organized. A small amount of time once a week is all that is needed!

Contact: Judy Gruver (nycjudy2@gmail.com)

Parents as Reading Partners

Volunteer once a week for a half hour to read to a kindergartner or first grader and share the joy of reading!

Contact: parpps40@gmail.com

Life@40 Newsletter

We need writers, editors, reporters, designers, and proofreaders for Life@40, our school newsletter that is distributed to all P.S. 40 families four times a school year.

Contact: Gwen Lockridge (glock144@gmail.com)

Photocopies/Printing

Do you have access to a copier or printer? Are you able to print in color or on cardstock? Can you print a color poster? Copies of flyers, tickets, brochures, and posters are always needed.

Contact: ps4Opta@gmail.com

P.S. 40 School Store

Located in the cafeteria, the school store is where you can purchase all your P.S. 40 paraphernalia. We need volunteers for occasional shifts, event sales, and presales.

Contact: Jen Sabal (ps40jensabal@gmail.com), Jeni Klein (jmuskat@deerstags.com)

Wellness Committee

Volunteers work with our Wellness in the School chef to help with setup and cleanup and aid students during cooking labs.

Contact: Amy Saivetz (amysaivetz@gmail.com), Steven Bricker (ps40steven@gmail.com)

Yearbook Committee

Help put together the book that represents the culmination of the year, the award-winning P.S. 40 yearbook. We need layout designers, editors, copywriters, photographers, and organizers.

Contact: Tricia Ryan (ps4Otricia@gmail.com)

BIG BANG

Annual Auction

Held on Mar. 13, the auction is our largest fundraiser and features silent bidding, a live auction, and a teacher raffle. We need as many parents as possible to help solicit auction items, write and edit catalog descriptions, input donation data, and set up and clean up.

Contact: ps40auction@gmail.com

Arts Committee

Volunteers help prep and set up the art show, which showcases student artwork created under the guidance of art teacher, Craig Kane.

Contact: Anne Marie Winter (ps40annemarie@gmail.com)

Fright Night (Halloween Party)

Volunteers help with setup and cleanup, ticket and refreshment sales, and the haunted house for our annual Halloween bash, Oct. 26.

Contact: ps40frightnight@gmail.com

Golf Outing

Volunteers assist with registration, man the sign-in and prize tables, and help create a fun a day of golf at a nearby golf course.

Contact: Wayne Walters (ps40wayne@gmail.com), Steven Bricker (ps40steven@gmail.com)

Maker Faire

Help is needed to solicit exhibitors and setup and cleanup for this showcase of art, media, science, music, and STEM/STEAM.

Contact: Benjy Kile (ps40benjy@gmail.com)

Reading Olympics

Volunteers help with record keeping and distributing certificates and prizes for this two-week event that rewards students for reading.

Contact: Anne Marie Winter (ps40annemarie@gmail.com)

Scholastic Book Fairs

Book fairs need help with setup and breakdown, as well as staffing during the day.

Contact: Anne Marie Winter (ps40annemare@gmail.com) Laura Fuller (ps40laura@gmail.com), Tricia Ryan (ps40tricia@gmail.com)

Sports Night

Help set up and break down; sell tickets, merchandise, and refreshments; and run the prize booth for our annual Sports Night, Jan. 24., which features activities and games put together by physical education teacher Andrew Bieber and run by administration and staff.

Contact: Wayne Walters (ps40wayne@gmail.com)

SCHEDULED ACTIVITIES

Bake & Healthy Snack Sales

Volunteers solicit food donations, assist in setup and cleanup, and help with sales for our bake and healthy snack sales in the cafeteria.
Contact: Jen Sabal (ps40jensabal@gmail.com), Laura Fuller (ps40laura@gmail.com)

Family Socials

Family socials are a great way to meet other parents, to get to know your child's friends, and enjoy fun activities and treats. Volunteers are needed for setup, serving, and cleanup.

Contact: Angie Fellers (ps40angie@gmail.com), Rosanne Olken (ps40rosanne@gmail.com), Wayne Walters (ps40wayne@gmail.com)

Movie Nights

Drop your child off at P.S. 40 for pizza, popcorn, & and a movie! Help is needed for setup and cleanup and to chaperone students.

Contact: Tricia Ryan (ps40tricia@gmail.com)

Parents' Night Out Events - Back-to-School Bash, Trivia Night, SoulCycle, Comedy Night

Volunteers are needed to help organize and run our four scheduled Parents' Night Out events.

Contact: ps40pta@gmail.com to be put in touch with the correct chairperson for specific events

Photo Days

We need parents to help organize and deliver order packets once photos are in and during photos days to chaperone children while they are waiting or getting their pictures taken.

Contact: Rosanne Olken (ps40rosanne@gmail.com), Jenn Ryan (ps40jennryan@gmail.com)

Student Concerts

Assist at rehearsals, set up risers, and help students the nights of the performances under the instruction of our music teacher, Sarah Tomasewski.

Contact: Wayne Walters, ps40wayne@gmail.com

Visiting Authors Series

This series directly connects children book authors and illustrators to students. Volunteers are needed on the day of each visit to host brunches and help coordinate the day's events and in advance of visits for book orders and prep.

Contact: Rose Newnham (ps40rose@gmail.com), Michele Greco (mdisken.greco@gmail.com)
